

Project Cave Information

Who we are and what do we do with your personal data?

CISL SCUOLA henceforth Data Controller, protects the confidentiality of your personal data and guarantees the necessary protection from any event that could risk their violation.

The Data Controller puts into practice policies and practices regarding the collection and use of personal data and the exercise of the rights that are recognized by the applicable legislation. The Data Controller takes care to update the adopted personal data protection policies and practices whenever necessary and in any case of events concerning regulatory and organizational changes that may affect the processing of your personal data. The Data Controller has appointed a data protection officer (DPO) who you can contact if you have questions about the adopted policies and practices.

You can contact the DPO at the email address dpo.cislscuola@cisl.it

How does the Data Controller collect and process your data?

The Data Controller collects and/or receives information concerning you such as: IP address, personal identification data (such as name, surname, e-mail address) released during the registration to access the contents of the platform and navigation on the site.

They serve the Data Controller for the main purpose, meaning participation to the project through development and sharing of the training and educational material and to follow up the management of the website and your request to receive information and/or materials concerning the project. The communication of your personal data takes place mainly towards third parties and/or recipients whose activity is necessary for the performance of the activities related to the aforementioned purposes and also to respond to certain legal obligations. Any communication that does not respond to these purposes will be subject to your consent.

Your personal data will not be in any way disseminated or disclosed to indeterminate subjects.

The Data Controller does not transfer your personal data abroad. Your personal data will not be in any way disseminated or disclosed to indeterminate subjects and not identifiable even as third parties.

What happens if you don't provide your data?

The personal data concerning and identifying you are necessary to complete the registration request submitted by you and if not provided, will make it impossible for the Data Controller to achieve the main purpose, as indicated above, and to fulfill your requests.

How and for how long your data is stored?

The data processing concerning you is done through both electronic and manual means and tools which have been made available to subjects acting under the authority of the Data Controller and for the authorized and trained purpose.

In the case of storing Personal data in electronic archives, they are protected by effective and adequate security measures to counteract the violation risks which have been considered by the Data Controller. For the necessary time to fulfill the information requests and to send communications of this exclusive nature that the Data Controller makes after your request and in any case for a period not exceeding the maximum of 5 years, except in cases where events involving the intervention of the competent Authorities occur, also in collaboration with third parties/recipients to whom the IT security activity of the Data Controller's data is entrusted, to carry out any investigations on the causes that determined the event.

Which are your rights?

Compatibly with the time limits established for the processing of your personal data, the rights that are recognized to you allow you always have control of your data. You have right to:

- access;
- rectification;
- cancellation;
- limitation of processing;
- opposition to processing;
- portability.

Your rights to exercise your request are guaranteed to you without any charges and particular formalities meaning it is essentially free of charge. You are entitled:

- o to obtain a copy, also in electronic format, of the data to which you have requested access. Should you request further copies, the Data Controller may charge you a reasonable fee;
- o to obtain the cancellation or the limitation of your personal data processing or even the updating and correction of your personal data. Meaning your request is also adapted by the third parties/recipients in the event they receive your data, unless legitimate reasons prevail superior to those that determined your request (e.g. environmental investigations and containment of the risk determined by the emergency managed for them by the Data Controller);
- o to obtain without delay any useful communication regarding the activities carried out following the exercise of your rights and in any case within one month of your request. In case of a motivated cause this can be extended up to two months, this must be duly communicated to you.
- o For any further information and in any case to send your request you must contact the e-mail address sg.scuola@cisl.it

Who can you lodge a complaint with?

Without prejudice to any other administrative or judicial action, you can lodge a complaint with the competent supervisory authority or the one that carries out its duties and exercises its powers in Italy where you have your habitual residence or work or if different, in the State member where the violation of the Regulations has occurred (UE) 2016/679.